	DATA MANAGEMENT STEERING COMMITTEE (DMSC)
WASHINGTON COURTS	**THURSDAY, MARCH 17, 2011**
	9:30 A.M. TO 10:30 A.M.
	CONFERENCE CALL #: (888) 850-4523
	AOC CONF. ROOM: QUINAULT, BLDG. 1, FLOOR 2, RM #213

APPROVED MEETING MINUTES

Members and Alternates Present: Rich Johnson, Chair, Frank Maiocco, Cynthia Marr, Barb Miner, William Holmes.

AOC Staff: Jennifer Creighton, Bill Burke, Mike Walsh, Pam Payne.

Call to Order

Introductions were made. The December 16, 2010 Meeting Minutes were approved as submitted.

Previous Action Items Review

o   None

Open Action Items

o   Jennifer Creighton will work with Sarah Veele-Brice to update the definition of PACT.

o   Bill Burke to send out the list of 58 Services to the committee.

o   Barb Miner to make request to Lea Ennis to participate on SCDX work group.

Enterprise Data Warehouse (EDW) Update – *Jennifer Creighton*

EDW Monthly Project Status Report

Jennifer reported the team is spending most of their time on fiscal requests and answering requests from other agencies, AOC, and legislature trying to get data. The team is also working on the PACT project (Positive Achievement Change Tool). This is the new data mart that will be used by juvenile courts. This will assist JC's with their risk assessment for juveniles. This project will be completed around the end of June 2011. The next project will be the Accounting project which is scheduled to begin August 1, 2011.

William Holmes asked what the time frame for the report was in the materials – Jennifer Creighton replied – it is through February 2011. William expressed the impact and value of PACT is understated and asked that the language and explanation of the tool's purpose be explained in further detail. Jennifer will talk with Sarah Veele-Brice and get the official description of the project and send it to William Holmes to look at.

Data Exchange Update –

Vehicle Related Violations Data Exchange (VRV DX) Status Update – Mike Walsh

Mike Walsh reported VRV is still delayed due to RMS (Records Management System). We are waiting for them to finish their tasks to free up the resources from DIS to help us get our on-boarding partners engaged.

We are moving forward with testing. Messages being sent between agencies are being routed successfully. The next step is to apply security to these messages to ensure a safe environment. This has been a major achievement in moving forward.

Superior Court Data Exchange (SCDX) Status Update – Bill Burke

The team is currently working on documentation and documentation templates. These documents include system functional specifications; these define the screen flows and the screen actions that have to occur. These will be completed in March of 2011 and will be incorporated into the RFP. The RFQQ (Request for Quotes and Qualifications) was released to acquire a NIEM expert who has specific experience in web messaging formats. This expertise will assist us in creating efficient NIEM schemas and allow the work to be completed in a timely manner.

ACTION ITEM: Barb Miner agreed to talk with Lea Ennis at King County and ask if their IT Department could provide a representative to the Superior Court Data Exchange (SCDX) Working Group. This working group is being formed by the DMSC to review the SCDX project plans and deliverables.

Next Steps / Motions / Decisions

- None

Meeting adjourned at 10:20 a.m.

Next Meeting

- April 21, 2011, 9:30 a.m. – 12:00 p.m., TBD